



211 Minnesota Ave E • Glenwood, MN 56334 • 320.634.7755 • Fax: 320.634.0164
 15 Central Ave, PO Box 1006 • Elbow Lake, MN 56531 • 218.685.8200 • Fax: 218.685.4978

Human Services Board Agenda
 February 3, 2023
 9am, WPHS Offices in Elbow Lake, 1st floor Conference room

A. Opening			
1. Call to Order	no	approve	9am
* Introduction of Katie Kubisch, Elbow Lake Office Support Specialist (OSS)			
2. Election of officers	no	approve	9am-9:20am
a. Chair			
b. Vice Chair			
c. Executive Committee Member			
3. Pledge of Allegiance			
4. Approval of Agenda	yes	approve	9:20am-9:22pm
5. Minutes of the January 6, 2023 meeting	yes	approve	9:22am-9:25am
6. Bill Summary for January 2023	yes	approve	9:25am-9:30am
a. Financial Reports, End of year	yes	approve	9:30am-9:35am
B. Contracts			
7. Contract with Pope County Collaborative Coordinator	yes	approve	9:35am-9:40am
8. Ray of Hope 2023 Contract	yes	approve	9:40am-9:45am
C. Old Business			
9. Out of Home Placement List	yes	review	9:45am-9:55am
10. Case Counts	yes	review	9:55am-10am
11. Personnel/Hiring update	yes	review	10am-10:05am
D. New Business			
12. Policy Update	yes	approve	10:05am-10:10am
13. Purchasing Policy	yes	approve	10:10am-10:15am
14. SNAP and Medical Assistance Changes	yes	review	10:10am-10:20am
15. Official Depositories of WPHS	yes	approve	10:20am-10:25am
16. Official Newspapers for WPHS	yes	approve	10:25am-10:30am
17. Holiday Schedule	yes	approve	10:30am-10:35am
18. Current Organizational Chart	yes	review	10:35am-10:40am
19. Per Diems for 2/2023-2/2024	yes	approve	10:40am-10:45am
20. Board Meeting Schedule	yes	approve	10:45am-10:50am

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"It is our mission to be a person centered agency that partners with and empowers individuals and families, and promotes safe, healthy communities."
 This institution is an equal opportunity provider.



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HUMAN SERVICES

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Report from Board appointments

- | | |
|---|------------------------------------|
| A. Lakeland Mental Health Center..... | K. Johnson, |
| B. Horizon Community Health Board..... | Sperr/Walvatne/Lindor/Wagner |
| C. PrimeWest Health CBP | Wagner/K.Johnson/T. Johnson/Lindor |
| D. West Central Communities Action, Inc. | K.Johnson |
| E. Agency on Aging..... | Lindor/LaValley |
| F. Child Protection Pre-Placement..... | T. Johnson/ |
| G. Rainbow Rider | LaValley/Walvatne/Gerde/ |
| H. R4S Governing and Executive Board..... | K. Johnson/ |

Next Meeting March 3, 2023
WPHS Office: Glenwood Meeting Room

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